

# Mar Athanasius College of Engineering, Kothamangalam

## B.TECH. SPOT Admission 2024

### Provisional Branch-wise vacancy position

Branch	SM	SC	ST	MU	EZ	BH	VK	BX	DV	Total
AH	3									3
CE	1			1		1				3
CS	2	1					1			4
CO	1									1
EC		1	1							2
EE	1					1		1	1	4
ME		1		1	1					3

- The spot admission to the vacant seats in Mar Athanasius College of Engineering, Kothamangalam will be **held on 19.10.2024** as per the norms of CEE Kerala.
- The candidates have to report at the Founders' Block (I T Centre) of MACE Kothamangalam and register for the process. Registration will be allowed from **09.00 am to 12.00 am only on 19.10.2024**.
- **Full Fees need to be paid by all candidates taking admission in spot allotment (Fees remitted to CEE, if any, will be refunded by CEE later.)**
- The admitted candidates should remit the fee of Rs.24,930/- (Twenty-four Thousand Nine Hundred and Thirty only) at the institute on the same day. [Tuition Fees, Admission Fees, Special Fees, Caution Deposit, University Affiliation Fees, University Administration Fees, University Arts & Sports Fees, University Examination Fees, PTA, Alumni, etc.] **(collection through card/e-wallet/UPI only).**
- **Documents to be submitted for the spot allotment process**
  - Candidates already admitted to any Engineering College under the KEAM allotment and bring the photocopies of Certificates and Marklist of 10<sup>th</sup> and qualifying examination.
    - KEAM Data Sheet 2024
    - Admission Slip issued by the college last admitted
    - No Objection Certificate (for all admitted colleges other than Govt. Engineering Colleges/Aided Engineering Colleges/Govt. Co-Shared Engineering Colleges like CAPE, IHRD, SCTCE)

- Candidates NOT admitted so far in any Engineering College under the KEAM allotment.
  - KEAM Data Sheet 2024
  - If studying in an institution, a Possession Certificate issued by the institution mentioning the list of the certificates in their possession & No Objection Certificate (both in original or by mail to the Principal, MACE ([office@mace.ac.in](mailto:office@mace.ac.in)) by the head of the institution) and **all the remaining certificates in original.**
  - If not studying in any institution, all original certificates are mentioned below.
- **Those who got allotment in the spot should take admission to the college on or before 04.00 pm on 22-10-2024 with the following certificates in original. No further extension for joining will be given under any circumstances.**
  - 1 Allotment Memo issued by the College.
  - 2 10<sup>th</sup> Certificate for verifying Name, Address & Date of Birth. If the Date of Birth is not included in the 10<sup>th</sup> Certificate, produce another Document like Birth Certificate, etc.
  - 3 Data Sheet of KEAM 2024.
  - 4 Original Mark list of Qualifying examinations (Higher Secondary or Equivalent). (Pass Certificate of the qualifying examination, if issued)
  - 5 Eligibility Certificate from any University in Kerala, in the case of candidates who have passed a qualifying examination other than Higher Secondary Examination/ Vocational Higher Secondary Examination conducted by the Government of Kerala or the examination conducted by CBSE and CISCE.
  - 6 Transfer Certificate from the Institution last attended.
  - 7 Conduct Certificate (issued after 1<sup>st</sup> April 2024).
  - 8 Migration Certificate, if Applicable.
  - 9 Physical Fitness Certificate in the relevant format given in Annexure XVII(b) of the Prospectus 2024.
  - 10 Passport size Photo - 1 No.
  - 11 Claims for reservations - original of all the documents and certificates uploaded with the online application KEAM 2024.

- **SEBC communal reservation** - Valid Non-Creamy Layer certificate for state Government Education purposes obtained from the Village Officer in the prescribed proforma Annexure XXVII.
  - **SC/ST reservation** - Valid Community Certificate from Tahsildar (Format is given in Annexure XXIX).
  - **OEC category** – certificate to prove community - Valid Non-Creamy Layer certificate for state Government Education purposes obtained from the Village Officer in the prescribed proforma Annexure XXVII. Fee concession – certificate to prove community and Income certificate is required from the Village Officer (below One year).
  - **PD Quota** – Certificate from Medical Board.
- **Candidates who cannot attend the allotment process in person due to unavoidable personal exigencies can authorise a representative to attend the allotment process on his/her behalf. Such representatives should submit an authorization letter in the format prescribed by the KEAM 2024 prospectus Annexure XIX. No other format will be acceptable.**

Form for the No Objection Certificate (Annexure 1) and Authorisation Letter (Annexure 2) is attached.

**NO OBJECTION CERTIFICATE**

This is to certify that Mr/Ms\_\_ (Name of candidate) \_\_\_\_\_  
is admitted to \_\_\_\_\_ branch of  
this institute (Name of Institute) \_\_\_\_\_,  
with admission number \_\_\_\_\_, based on the KEAM 2024.

We have No Objection to the candidate participating in the spot admission process as per the norms of CEE Kerala, and we are willing to issue a Transfer Certificate to the candidate in the event of the candidate getting a selection in the spot admission process.

Place :

Date :

(Office Seal)

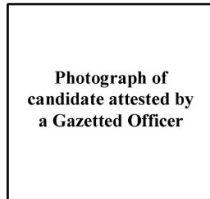
Signature of Issuing Authority

Designation

**ANNEXURE - XIX**  
**CENTRALIZED ALLOTMENT PROCESS (CAP) – 2024**  
**AUTHORISATION LETTER**  
**SUBMITTED BY AN AUTHORISED REPRESENTATIVE / PROXY OF CANDIDATE**

[See Clause 11.10]

I, .....(name of candidate)  
son/daughter of Shri/Smt. .... having Roll  
No ..... in the Entrance Examination 2024, with Engineering Rank .....,  
Architecture Rank ....., Medical Rank ....., Ayurveda Rank  
.....  
do hereby authorize Shri/Smt  
.....  
..... (Name & Address of the person being authorized) to represent me to report at the allotment  
venue for admission to Professional Degree Courses, 2024. The signature of the person authorized  
is attested below by a Gazetted Officer.



Signature of Candidate: .....

Name : .....

Address : .....

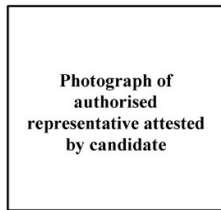
.....  
(Gazetted Officer to attest the Photograph)

Name: .....

Designation : .....

(Office Seal)

.....  
(Signature of authorised representative)



(ATTESTED)

(Candidate to sign over the  
Photograph)

.....

Signature of Candidate

**UNDERTAKING**

I, undertake that the decision taken if any, by my authorised representative at the allotment venue shall be binding on me and I shall not have any claim whatsoever, other than the decision taken by my authorised representative on my behalf.

Place :

Date :

Signature of candidate

**Note:** An authorized representative attending CAP must bring a photocopy also of the filled in form. The same will be returned to the representative with the seal of the CEE's office. This copy of the filled in form having the seal of the CEE's office can be used in lieu of authorization letter during subsequent appearances.